

Region 3 in 2019 Discussion Meeting
August 8, 2016

Attendees: Leigh, Lynn, Graciela, Kara, Lea, Curtis, Noe, Barbara, Julene
Barbara F. Registration Co-Chairs recommended; packets put together, register
Summarized the format - business meeting and convention
Lynn: Hotel contract is biggest challenge, block of rooms and meeting rooms are free. Registration
06 location - Doubletree at 410 and McCullough
Theme: Viva Recovery and hotel blended with theme
Need a chair and this is a big job

Can we get people to step up to leadership? Lea can be support person.
Graciela will do any support role
Others who want to help: Susan D., Deardra, Carrie H., Mary Rose, Ron J.

Noe will support and look for speakers as Region Rep.
Curtis will commit
El Tropicana - possible hotel location, sobriety cruise.

Elaine will serve as Conference Chair
Lynn - Program Chair, Spanish Speaking meetings
Ways & Means - Curtis
Barbara F - Registration possible Chair

Never during Fiesta
South San - Mariachi, Lee - Salsa

We agreed to propose SAAI will host Spring 2019 Region III Assembly & Convention and Noe will make
the proposal at Fall 2016 Assembly in Austin.

Respectfully submitted,
Elaine L.

Region III Convention & Assembly – Spring 2019

February 11, 2017

11am

Attendees: Elaine, Chair; Lynn, Ron, Kara, Carrie, Curtis, Sharon

1. Begin with Serenity Prayer, Traditions 1 & 2
2. Recap August 2016 meeting
3. Review timeline

24-18 months

Discuss possibility of hosting a Region III Assembly within your intergroup – DONE – August 2016

Select possible dates, being careful about avoiding any religious holidays

Form an initial planning committee – DONE – August 2016

Investigate hotel possibilities

Pickup material about your city, restaurants, and points of interest

Make bid presentation to Region III assembly – DONE – Presented at Fall 2016 Assembly (Sept. 10) by

Noe G., Regional Rep and accepted by Assembly

Distribute copies of this manual to appropriate chairs.

Open a Convention checking account

18-12 months

Select hotel (site inspection), go over the contract, securing space as needed and work with chef to obtain suitable menus.

Select a disc jockey (optional)

Select a program taper

Determine convention theme

Recruit members to serve as sub-committee chairs

Negotiate and submit hotel contract to Region III Vice Chair for signature

Request \$500 see money from Region III Treasurer, if needed

4. Elect Spring 2019 Convention & Assembly Treasurer – no volunteers at this time
5. Elect Spring 2019 Convention & Assembly Hotel Liaison – no volunteers at this time; Lynn will contact San Antonio Convention and Visitors Bureau about soliciting hotel bids. Tentative Convention & Assembly dates are March 1-3, 2019 or March 29-31, 2017
No conflicts with Spring Breaks, Christian, Jewish or Muslim holidays
6. Elect Spring 2019 Convention & Assembly Secretary – Carrie will serve.

Other volunteers: Hospitality – Sharon V.; Literature - Valerie

7. Set next meeting – March 11 after Intergroup
8. Adjourn

OA San Antonio

Region III Convention Planning Committee

March 11, 2017 Meeting Minutes

Attending: Elaine, Curtis, Julene, Sharon Noe, Barbara, Carrie, Karen, Lynn, Ron

Elaine opened the meeting with the Serenity Prayer.

Attendance sheet was distributed, and all were asked to sign in and provide an email. Elaine reviewed attendance from past meetings to update for the past minutes.

New Business.

Elaine stated she sent a Region III Conference planning manual yesterday via email. It is now on the OA San Antonio website, as well.

Hotel information. Report from Lynn on the information she obtained from San Antonio Convention and Visitors' Bureau (CVB). CVB has a form to complete and will distribute to hotels who want to bid on Region III 2019. Elaine will compile 2012-2016 (past 3-4 years data) Region III room rates/group rates, city and state, number of attendees and number of room nights. Tentative dates for hotel bids are March 1-3, 2019 and March 29-31, 2019.

Hotel Representative. Lynn agreed to serve as hotel liaison. Ron also expressed desire to help with hotel. Julene has experience working with hotels and contracts for events.

Google docs for editing documents. Julene mentioned using Google docs as a means of editing documents, as needed, as we go through the process of developing and editing documents related to the Convention.

Add Region III Convention to monthly Intergroup agenda. Elaine asked Curtis to include Region III Convention as a regular item to the Intergroup agenda so Intergroup can receive updates.

There being no further business, the meeting was adjourned with the Serenity Prayer.

Respectfully submitted,

Carrie Hansen

OA San Antonio

Region III Convention Planning Committee

May 13, 2017 Meeting Minutes

Attending: Elaine, Curtis, Carrie, Karen, Lynn, Gogo, Ron, Kara

Elaine opened the meeting with the Serenity Prayer.

Attendance sheet was distributed, and all were asked to sign in and provide an email.

New Business.

Discussion of the types of rooms and general schedule for the convention. Karen volunteered to follow up with someone she knows with hotel connections.

-need large banquet space for 100, for Saturday evening

-need one large meeting space, set for theatre style, for Saturday evening

-need multiple meeting room spaces for breakout session

Discussion of Theme. How to engage all San Antonio in determining a theme. Ideas: choose your theme party, individual meetings can develop a theme, vote on themes, send a flyer invite people to develop a theme. We used Viva Fiesta in 2006. We will develop a t-shirt after we get our theme. Suggestion to have a "theme night" party, to get people to come out, develop theme ideas, have a fun time.

Details: Sept 23, 6 pm at Lynn's home

Schedule:

6:00 pm Bring your own dinner (BYOD), picnic

6:30 pm Scavenger Hunt

7:00 pm Theme convention planning and ideas

7:30 pm Speaker

Elaine will invite Mercy from Austin to speak. She was Chair of the Region III convention in Austin and can speak to the "blessings" of the experience of hosting a convention. If Mercy is not available, she could suggest another speaker.

Once the date is cleared by Lynn, Elaine will get the communication out to Jodi.

There being no further business, the meeting was adjourned with the Serenity Prayer.

Respectfully submitted,

Carrie Hansen

OA San Antonio

Region III Convention Planning Committee

August 12, 2017 Meeting Minutes

Attending: Elaine, Carrie, Karen, Lynn, Ron, Noe

Elaine opened the meeting with the Serenity Prayer.

Attendance sheet was distributed, and all were asked to sign in.

Updates

Discussion of hotel research. Lynn and Ron visited two hotels, DoubleTree Downtown and Hilton Hill Country. They presented general information from each hotel and their impressions of the two options. Their preference is DoubleTree Downtown. The cost for meeting space depends on what we will be ordering in catering and also hotel rooms used.

Discussion.

Consensus to follow up with DoubleTree for a firm proposal and dates. Then follow up with the Region III Trustee with a budget and the hotel proposal.

Discussion of Theme party. A reminder that our Region III Theme party is Sept. 23 at Lynn's home. The purpose will be to choose a theme for the convention, have a speaker, and generally enjoy a rollicking good time. Discussion that the event will be outdoors, and to bring chairs and or blankets.

There being no further business, the meeting was adjourned with the Serenity Prayer.

Respectfully submitted,

Carrie Hansen